



**HEADQUARTERS**  
**CIVIL AIR PATROL OREGON WING**  
UNITED STATES AIR FORCE AUXILIARY  
28735 GRUMMAN DRIVE, EUGENE OR 97402-9542  
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27 July 2005

**MEMORANDUM FOR ALL OREGON CAP UNITS**

**FROM: WING SAFETY OFFICER**

**SUBJECT: CAP SAFETY RESPONSIBILITY AND PROCEDURES  
ACCIDENT NOTIFICATION**

1. Whenever Oregon Wing CAP personnel or equipment are involved in an accident, notify Headquarters Oregon Wing at once. All Squadron and/or Flight Commanders will ensure that the Wing Safety Officer or their designees call the following individuals in the following order listed until one person is reached. That person will notify the remainder of the list:

<b>Name</b>	<b>Section</b>	<b>Business Phone</b>	<b>Residence Phone</b>	<b>Cell Phone</b>
Lt Col Paul A Geiger	ES	503-286-4002	503-287-8140	503-756-3301
Lt.Col James C. Veach	SEA		503-661-9766	503-544-5910
Col Theodore S. Kyle	CC	503-353-4567	503-657-6785	971-235-3436
Lt. Col James. M.Howell	CV	541-967-3954	541-466-3292	541-954-2246
Maj Scott A. Hall	CS			541-915-5980

2. This notification will be made IMMEDIATELY, following any notice required by the unit commander.
3. CAPF 78 must be completed 48 hours of the mishap.
4. Follow CAPR 62-2 when completing and forwarding the CAPF 78.
5. Additional addresses for ORWG/SE are as follows:

Fax	503-287-6991
E-MAIL	<a href="mailto:spunky97211@hotmail.com">spunky97211@hotmail.com</a>
U S MAIL	Paul A. Geiger 3835 NE Skidmore Portland, OR 97211-8251

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Paul A. Geiger, Lt. Col., CAP  
Director of Safety

Theodore S. Kyle, Colonel, CAP  
Wing Commander